

Cuddington Parish Council

Minutes of the statutory meeting of the Council for the Parish of Cuddington
held on Monday 19th March 2018 at the Village Hall,
Norley Road, Cuddington, at 7.15pm.

PRESENT:— Cllr Brooks, Cllr Chrimes, Cllr Faulkner, Cllr Jones, Cllr Kerrigan, Cllr Lees, Cllr Shepherd and Cllr Vincent.

Also present were: two members of the public, CWaC Cllr's Fifield and Tonge and Julie Chrimes – Parish Clerk

The meeting commenced at 7.15pm.

112. Apologies. Cllr Chivers and Cllr Nixon.

113. Declaration of Interest. There was no disclosable pecuniary interest. Under other disclosable interests Cllr Faulkner declared an interest given his role as Chairman of the Village Plan implementation group. However, when this issue is discussed later in the meeting, he will comment and take part in the debate in his capacity as a Parish Councillor.

114. Public Forum. Mr John Kerrigan, Chairman of the NHP went through the layout of the website documents, showing the Parish Council what will be on the website and gave explanations on some of the purpose of each key document. The next stage is the start of Reg 15 consultation, which will be conducted by Cheshire West and Chester Borough Council, followed by the appointment of an independent examiner.

115. Minutes. Subject to the following amendment: Delete “refurbishment of” replace with “for the purchase of disabled benches” it was proposed by Cllr Kerrigan and seconded by Cllr Brooks **RESOLVED** that, the minutes of the statutory Council meeting held on Monday 19th February 2018 are accepted as a true and correct record.
RESOLVED that, the minutes of the Finance and General Purposes Committee meeting held on 19th February 2018, are accepted as a true and correct record.

116. Matters arising. None.

117. Planning Applications. a) **To receive an update from a planning representative of the Council:** Cllr Shepherd gave an update on planning applications considered this month, and summarized in the planning documents circulated to all Councillors. It was **RESOLVED**, to suspend notification of planning applications being sent to Delamere Park residents as the site office sends out email notifications and planning applications are also displayed on the notice board in the site office.
b) **To receive public representations:** There was none.

c) To receive CPC planning comments. There were none.

d) **Planning decision and notices.** The following planning approvals were noted and received:

17/04387/FUL Land at Norley Road Cuddington – Temporary access off Norley Road.

17/05313/FUL Land opposite 79 Forest Road – Construction agricultural building to store produce and machinery.

It was noted that the Appeal Ref: APP/A0665/X/17/3176149, Land to the south of Ivy Cottage, School Lane, Cuddington, Northwich, Cheshire was dismissed.

118. CWaC Councillor's update. Cllr Tonge and Fifield gave the Council an update on matters affecting residents of the village, it was noted that CWaC had increased their precept by 4.99%. Concerns were raised on the closure of Mid Cheshire College. CWaC Field confirmed that there was nothing in the 2018/2019 budget to indicate that car parking charges will commence in Northwich. Cllr Tonge reported that the Protection of Child Services has recently been rated "outstanding". The Parish Council reported that they were unhappy with the response from CWaC Council in relation to re instating Mere Lane and Ash Road on primary gritting routes. Cllr Tonge agreed to look into the matter further.

119. Financial Matters. a) It was proposed by Cllr Lees seconded by Cllr Jones **RESOLVED** that the expenditure and income statements are accepted as a true record.
b) RESOLVED that payments listed on the finance document be accepted, and funds to cover payments authorised shall be transferred from the business saver account to the community account by the clerk.

Receipts

15.02.2018	CWaC Members Grant - NRPF Refurb	£2,500.00	
26.02.2018	The Lions Club donation - NRPF Refurb Barclays Bank	£1,000.00	
05.03.2018	Interest	£50.86	£115,891.16

Barclays Community Account - 30708852 (as at 10.03.2018)	£6,569.65	
Barclays Business Premium Account - 80344400 (as at 10.03.2018)	£95,518.77	
NS & Inv. Account - 138 073 109	£13,902.74	£115,991.16

Cq's 102392 Lost replacement processed 15.03.2018 Cq no: 102412

Cq No:	To whom paid	Particulars of payment	Statutory Provision	Inv. No.	Amount
Bacs	Employee	Salary March 2018	(LGA1972, s112)	106	£1,854.00
Bacs	Employee	Reimbursement TP & Internet March 2018	(LGA1972, s111)	107	£35.00
102408	Prism Design and Print	Round Tower Newsletter March 2018 Issue	(LGA 1972,s142)	108	£176.00
DD	NEST Pensions	Employer & Employee Cont. 6th March - 5th April 2017	(LGA1972, s112)	109	£83.67

102409	CSPFFA Ltd	Room Hire February 2018	(LGA1972,s111)	110	£15.00
Bacs	HMRC	PAYE & NIC Contributions months 10,11,12	(LGA1972, s133)	111	£2,184.70
102410	Cheshire Assoc. Local Councils	Clerk attending Finance & VAT Course	(LGA1972, s111)	112	£75.00
102411	Gorstage Cemetery	Annual cost - Proportional Contribution 2017/2018	LGA1972 s,214(6)	113	£1,011.00
102413	Michael Jones	Village Maintenance work carried out in village	(PHA 1875 s,164)	114	£940.00
					<u>£6,374.37</u>

c) **RESOLVED** that, Mr Frith is approved as the internal auditor for the yearend 2017/2018.

d) **Norley Road Playing Fields.** The clerk reported that the freehold to Norley Road playing fields remains unregistered; whilst the title number to the freehold of Weaverham Road playing fields is CH548752. The lease between CPC and CSPFFA Ltd is CH576803 for both fields.

Moss haslehurst advice is that the fees to register the field will be in the region of £450.00 plus VAT and disbursements which will be the land registry fee, which is based upon the value of the land.

It was proposed by Cllr Chrimes seconded by Cllr Brooks, **RESOLVED** that the clerk should try and negotiate the cost of legal fees with Moss haslehurst however, if unsuccessful the Council still wish to proceed with Moss haslehurst solicitors to register Norley Road Playing fields with the Land Registry.

120. Chairman's update. The Chairman reported on a meeting with the Trustees of the CSPFFA Ltd, currently there is a vacancy for 1 trustee; more volunteers are needed to join the rota for the opening and closing of the village hall. They also need a person to be responsible for the health and safety of the site. Currently the caretaker is paid for 20 hours work.

The website welcomes newsroom items from everyone particularly Clubs, Associations, Charities etc. The Annual Assembly is scheduled for Wednesday 18th April at 8pm.

There is an allotment meeting with Taylor Wimpey on 11th April, representatives from Taylor Wimpey's legal team will be present.

121. General Data Protection Regulations. The new General Data Protection Regulation replaces the Data Protection Act on 25th May 2018. The Parish Council have received the GDPR Toolkit from NALC (via ChALC) which reiterated the requirement for the appointment of an independent Data Protection Office. It was noted that all parish and town Councils fall within the scope of the new General Data Protection Regulation (GDPR) and all Councils will need to take steps prior to the introduction of the new requirements in May 2018. The Clerk will attend a General Data Protection Regulations training seminar, which will be held on Wednesday 18th April 1.30pm – 4.00pm.

122. Village Implementation Group. Councillor Faulkner presented the three remaining recommendations and comments from the Village Plan Final Report.

Facilities and Community Group

3.1.2 Communications: improve and modernise e communications including those relating to young people

Parish Council's response: Councillor Faulkner has agreed to find out progress to date on super-fast and ultra-fast fibre broadband and report back. The proposal on ultra-fast fibre broadband would be dependent on volunteers with specialist knowledge coming forward and supporting it. Residents are

able to find out their own mobile and broadband connectivity on www.ofcom.org.uk/check-coverage when on site postcode is required. The proposal about mobile phone masts has been fed into the team drawing up the Neighbourhood Plan. Cheshire West and Chester are also aware.

3.2.2 Welfare Facilities: develop the provision of voluntary services and advice about benefits in the village.

Parish Council's response: These recommendations were made in October 2017. Since then the coordinating committee has had further meetings with various organisations doing this type of work in the village. A lot of different organisations are involved in the village some of which have their own infrastructure. Rather than create another infrastructure it was decided that the first priority is to publish a comprehensive guide as to what is on offer in the village. This will be on the village website and available at the Library and publicity will be given in the Round Tower. Work has started on this. The intention is to review the impact of this in due course and see if any more needs to be done.

Traffic & Transport Group.

1.3.1 Speeding Traffic

1.3.2 Impact of Through Traffic

Parish Council's response: The Parish Council accepts this proposal and has requested the sub group review signage after implementation of the 20 MPH speed limit scheme and at the same time review Cuddington Lane.

- 123. Written reports from other meetings.** Cllr Brooks reported that a new Cemetery Clerk is now in position and that the Clerk is currently dealing with a lot of issues which arose prior to her appointment. Regular minutes of the cemetery committee meetings and financial information will be forwarded to the Council.

Cllr Vincent reported that the refurbishment of Norley Road commences on 25th March. It was **RESOLVED** to invite CWaC ward Councillor's to officially open the newly refurbished playing fields.

In Cllr Chivers absence the clerk reported that CWaC Council have now responded and having investigated they are unable to adopt the access road to Flea Moss Pit, due to the practicalities of bringing the road up to adoptable standard, due to its narrow width.

In relation to Kennel Wood footpath, it was reported that the officer at CWaC Council has advised that work on it, is slowly moving forward.

- 124. Correspondence and any other business.** The Council have received an invitation to enter the Best Kept Village 2018 Competition. Due to the number of major development of Norley Road Playing Fields, it was felt that it was not the best time for the village to be judged on its appearance

There being no further business the meeting closed at 9.07pm.

Date.....

Signed..... Chairman