

Cuddington Parish Council

**Minutes of the statutory meeting of the Council for the Parish of Cuddington
held on Monday 13th July 2020 at the Village Hall,
Norley Road, Cuddington, at 7.15pm.**

PRESENT: – Cllr Brooks, Cllr Chrimes (Chairman), Cllr Crist, Cllr Kerrigan, Cllr Latham, Cllr Maddock, Cllr Ruchat and Cllr Vincent.

Also present, was Clerk to the Council - Julie Chrimes and via Zoom was Cllr Hill, CWaC Cllr's Fifield and Edwards and one member of the public.

The meeting commenced at 7.15pm.

The Chairman paid heartfelt tributes to 3 former Councillors who sadly passed away during lockdown. Ken Nixon passed away on the evening of the last Parish Council meeting 16th March. Ken retired from the Council in May 2019 after serving the community for over 45 Years. A memorial bench will be sited close to the large oak tree at Weaverham Road football field in memory of Ken who worked tirelessly for the community.

Chris Lees passed away on 17th May and Bernard Burton passed away on 18th April. The meeting held a minute's silence to pay their respects to the former councillors.

1. **Apologies:** None.
2. **Declaration of Interest and submission of register of interests.** The Chairman declared an interest in agenda item 13 due to her relationship with Clean Safe Environments and item 14 due to her membership with the Royal British Legion. Cllr Brooks declared an interest in planning application 20/02119/FUL as the application is next door to a property she owns.
3. **Public airtime.** A member of the public joined the meeting via Zoom and discussed her objections to a proposal the Forestry Commission have brought forward to stop up Delamere Footpath 4 and divert onto a path around the back of Station Cottages.
4. **Minutes.** It was noted that the statutory minutes of 16th March 2020 were previously approved by the pandemic crisis team, when all meetings were suspended due to Covid-19 however, the Chairman signed the minutes as an accurate record, during this meeting.
5. **Matters arising.** None.
6. **Planning Applications.** a) The Clerk gave an update on planning applications considered in June & July 2020, as summarised in the planning documents circulated to all Councillors.
b) To receive public representations: There were none.
c) Planning applications. There was none considered at the meeting.

d) Planning decisions. The following planning applications have been approved by Cheshire West and Chester Council: 20/01638/FUL, 20/01359/FUL, 20/01158/S73,20/00849/FUL, 20/01279/FUL and the appeal decisions for 19/01613/FUL and 19/04412/FUL were both dismissed.

7. Cheshire West and Chester Councillor's. Cllr Edwards reported that she had received several complaints regarding hedges that are encroaching onto the pavements, those belonging to CWaC will not be cut until nesting season has ended. The youth club continue to get everything ready for the reopening in September. The whole of Delamere Park is now a 20MPH zone. Cheshire West and Chester Council has secured £161,000 from the Department for Transport to help improve cycling and walking routes in the borough. Cllr Fifield reported that there are several consultations on the Cheshire West and Cheshire Web site.

8. Accounts and Payments.

a) Expenditure and Income Statements. Proposed by Cllr Crist and seconded by Cllr Brooks and **RESOLVED** that the expenditure and income statements are accepted as a true record.

Approve payments. Proposed by Cllr Crist seconded by Cllr Brooks and **RESOLVED** that payments listed on the finance document be accepted, and funds to cover payments authorised shall be transferred from the business saver account to the community account by the clerk.

		Total	
	BBF	£97,143.43	
Payments authorised:	Jun-20	£6,826.38	£90,317.05

Receipts None

Barclays Community Account - 30708852	£2,859.66	
Barclays Business Premium Account - 80344400	£68,135.17	
NS & Inv. Account - 138 073 109	£19,322.22	£90,317.05

Cq No:	To whom paid	Particulars of payment	Statutory Provision	Inv. No.	Amount
Bacs	Employee	Salary July 2020	(LGA1972, s112)	29	£1,977.96
Bacs	Employee	Reimbursement TP & Internet July 2020	(LGA1972, s112)	30	£35.00
DD	NEST Pensions	Employer & Employee Cont. 5th July - 6th August 2020	(LGA1972, s111)	31	£165.12
Bacs	Reimbursement to Julie Chrimes	Zoom - Monthly subscription	LGA1972, s143	32	£14.39
Bacs	Marmax	Posts and V post & fittings for Weaverham Road Field	(PHA 1875 s,164)	33	£246.53
Bacs	The National	Membership Fees 2020 - 2021	LGA1972,	34	£66.00

	Allotment Society		s143)		
Bacs	Clean Safe Environments	Village Maintenance - Service Level Agreement (SLA 2)	(PHA 1875 s,164)	35	£405.00
Bacs	Clean Safe Environments	Additional Maint. required re COVID-19 at BLG Play area	(PHA 1875 s,164)	36	£100.00
Bacs	Viking Direct	Office Products including PPE re COVID-19	(LGA1972, s111)	37	£273.34
Bacs	Michael's Garden & Landscaping	Village Maintenance - Service Level Agreement (SLA 1)	(PHA 1875 s,164)	38	£196.70
Bacs	Strutt Parker - Rent for Bowling Green	RE: Lease dated 6th May 1935 - 5p per year for 99 years	(PHA 1875 s,164)	39	£0.70
					<u>£3,480.74</u>

9. **Audit for financial Year 2019-2020. A)** It was proposed by Cllr Latham, seconded by Cllr Kerrigan and **RESOLVED** that; the Council approve the Annual Governance Statement for 2019/2020. **9b)** It was proposed by Cllr Latham, seconded by Cllr Kerrigan and **RESOLVED** that; the Council approve the Accounting Statements for 2019/2020. The Clerk and Chairman duly signed them in the presence of the Council.
10. **Annual Risk Assessments.** It was proposed by Cllr Vincent and seconded by Cllr Hill and **RESOLVED** that the Council approved and adopted the Annual Risk Assessment dated 12th March 2020, including the Covid-19 Risk Plan, the Risk Assessment for holding meetings and the Risk Assessment for the reopening of Boundary Lane Green Play area on 4th July 2020. The Council thanked the Clerk for her hard work with the yearend accounts and all the additional Risk Assessments due to Covid-19.
11. **Parish Council's Communication with the public.** The Council had a long discussion about Facebook. Cllr Ruchat explained that the website group have always tried to steer away from social media. The clerk explained that it gives parish councils a scalable, time-efficient way to connect to younger residents especially when there is important news to deliver, however the last thing she wants to happen is for the village website to close down as the webmaster does a terrific job. Cllr Brooks advised the Council that the Facebook page could be for information only with the comments option being deactivated and news posts being directed to the website. The council will revisit the motion in September. It was agreed that any admin team of the Council should work with the website group. Cllr Ruchat agreed to talk to the website team.
12. **Written reports from other meetings.** Cllr Kerrigan's report with regards to the proposal to close Sandiway Surgery was circulated prior to the meeting and members thanked the "Save our Surgery" action group for all their hard work.
Boundary Lane Green Play Area. Members discussed the options of grass cutting and collecting at Boundary Lane Green Play area and agreed that the area would look more tidier if the whole of the grassed area was cut more often. It was **RESOLVED** that the clerk seeks quotations for this task, the Council will consider the quotations at the September meeting.

Gorstage Cemetery. Cllr Maddock reported that the extension at the Cemetery had been completed by Urban in June. Unfortunately, the grass seed did not germinate and there was an explosion of weeds. These have been cut back by Northwich Town Council, but the cost will be paid by Urban. There will also be some drainage installed. The consecration of the land has been postponed due to Covid-19. The car park extension for up to 11 vehicles will be on the newly purchased land, the parish clerk would be required to liaise with the cemetery clerk over the planning application due to Cuddington parish council owning the land.

13. Clerks report. The happy to chat signs have been placed around the village, this is a worldwide initiative to combat loneliness. The Clerk reported that the BT kiosk on Norley Road had been withdrawn from the adoption programme. The Council approved to work with The Community Heartbeat Trust by siting a defibrillator at the adopted red kiosk in Poplar Close. It was noted that the red kiosk needs cleaning up.

The Clerk reported that the fencing at Weaverham Road car park had been reversed into at three separate points, and needs repairing, Marmax have delivered the fencing and Darren Crane will be installing the new fencing one day next week.

14. War Memorial Garden. The clerk confirmed that she had submitted a Members Budget application form for help with the fencing required at the War Memorial site on Weaverham Road/Norley Road junction, for £800.00. It was **RESOLVED** that, the Council contribute £798.00 towards the fencing, leaving the action group to contribute £302.00. The fencing would act as a safety barrier and memorial events would be able to happen without any such traffic management plan. The Chairman advised members of the unveiling of the War Memorial but due to current Government restrictions no more than 30 people can be present during the ceremony, which will be carried out on VJ day 15th August.

15. Delamere Public Footpath No4 Proposed Diversion s247 Town and Country Planning Act 1990. The Council considered the residents request to object to the proposed diversion. It was proposed by Cllr Vincent seconded by Cllr Ruchat and **RESOLVED** not to respond to the 28-day consultation finishing on 14th July 2020.

16. Correspondence. The family of the late Ken Nixon who passed away in March, wrote to thank members for their donations to the British Heart Foundation in memory of Ken. The family hope to have a Memorial Service when the world is a safer place for all.

Date.....

Signed..... Chairman